

Standardised Work

Implementation of standardised work for processes that require repeatability

Aimed at

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Need/issue

Business's that need to increase demand. Repeatable processes that any employee can operate delivering quality right first time.

Outputs

All processes have their own standardised work documents.
In line SIP (standard inspection process) could be introduced - improving quality.
Operators writing their own standardised work documentation - ownership at the lowest level in the business.

Benefits

Achieve new task time without the need for additional resource.
Waste removal from processes.
Multiple processes combined.

Phase or stage

Foundation tool.

Timings

Normally 2 days per 15 minute stage to video, review with operator, remove waste and then create documentation.